

HYGIENE POLICY

1. Purpose

The purpose of this policy is to ensure a **clean, safe, and healthy school environment** that supports the wellbeing of students and staff. The school promotes good hygiene practices to prevent the spread of illness and maintain high standards of cleanliness.

2. Scope

This policy applies to:

- All students
- Teachers and staff
- Visitors
- School facilities including classrooms, washrooms, playgrounds, and canteen areas.

3. Policy Objectives

The school aims to:

- Maintain **high standards of personal and environmental hygiene.**
- Prevent the spread of **illness and infections.**
- Promote **healthy habits among students.**
- Ensure that school facilities are **clean and well maintained.**

4. Personal Hygiene Guidelines

Students and staff are expected to:

- Wash hands regularly with soap and water.
- Maintain **clean uniforms and personal appearance.**
- Use tissues when coughing or sneezing.

- Dispose of waste properly in designated bins.
- Maintain **clean nails and hair**.
- Avoid sharing personal items such as water bottles or utensils.

5. Classroom Hygiene

Teachers and students should ensure that:

- Classrooms remain **clean and organized**.
- Desks and surfaces are **kept tidy and sanitized regularly**.
- Napkins should be brought regularly.
- Waste is disposed of properly.

6. Washroom Hygiene

The school will ensure that:

- Washrooms are **cleaned and sanitized regularly**.
- Adequate **soap, water, and hand-drying facilities** are available.
- Students follow proper washroom etiquette and hygiene practices.

7. Canteen and Food Hygiene

The school canteen must:

- Maintain **strict food safety and hygiene standards**.
- Ensure food is **prepared and stored safely**.
- Maintain cleanliness in food preparation and serving areas.

8. Environmental Cleanliness

The school will ensure that:

- Classrooms, corridors, and playgrounds are **cleaned daily**.
- Waste is managed properly with **regular garbage disposal**.
- Cleaning staff follow **approved sanitation procedures**.

9. Health Awareness

The school will promote hygiene through:

- Awareness campaigns and assemblies
- Posters and educational materials
- Classroom discussions on hygiene and health

10. Roles and Responsibilities

Students

- Follow personal hygiene practices.
- Maintain cleanliness in classrooms and school areas.

Teachers

- Encourage hygiene habits among students.
- Monitor classroom cleanliness.

School Administration

- Ensure implementation of hygiene practices.
- Maintain sanitation facilities and resources.

Parents

- Encourage children to maintain **good hygiene habits at home.**

11. Monitoring and Review

The school administration will regularly monitor hygiene practices and review this policy to ensure compliance with the guidelines of the **Sharjah Private Education Authority.**